



## **GHUBAYA COLLEGE OF ENGINEERING & TECHNOLOGY**

(APPROVED BY AICTE, NEW DELHI & GOVT. OF PUNJAB) (AFFILIATED BY MRSPTU BATHINDA & PSBTE & IT CHANDIGARH)

Vill. Sukhera Bodla, P.O. Lamochar Kalan, Tehsil Jalalabad, Distt. Fazilka(Pb)-152024

Ph: 01638-224710, 224810, Fax:01638-224610, E-mail: [gcetpb@gmail.com](mailto:gcetpb@gmail.com), Website: [www.gcetpb.com](http://www.gcetpb.com)

Ref No.: GCET/2024/OFO/20

Date-21-02-2024


### **Office Order**

Anti – Ragging Committee is reconstituted with immediate effect with an aim to make the Ghubaya College of Engineering and Technology as Ragging Free Campus. The following members have been appointed as the committee members for duration of 2 years:

Sr. No.	Name	Designation	Contact Details	Role
1	Mr. Victor Chhabra	Assistant Professor/ Off. Principal	7973923734	Chairman
2	Mr. Surjeet Singh	Assistant Professor	9914751553	Co-ordinator
3	Mr. Puneet Sharma	Assistant Professor	9316160644	Member
4	Mr. Khushwinder Singh	Assistant Professor	9877685284	Member
5	Sunil Singh	Student	7973167951	Member
6	Gurpreet Warval	Student	7508950566	Member
7	Dalip Singh	Parent	7508950566	Member

### **Roles & Responsibilities**

1. To ensure compliance with the provision of UGC regulation 2009 at the institute level.
2. To monitor and oversee the performance of anti-ragging squad in prevention of ragging in the institution.
3. To make surprise raids on hostels and other places vulnerable to incidents of and having potential of ragging.
4. To conduct on the spot enquiry into any incident of ragging.

  
Varinder Singh  
General Secretary



## **GHUBAYA COLLEGE OF ENGINEERING & TECHNOLOGY**

(APPROVED BY AICTE, NEW DELHI & GOVT. OF PUNJAB) (AFFILIATED BY MRSPTU BATHINDA & PSBTE & IT CHANDIGARH)

Vill. Sukhera Bodla, P.O. Lamochar Kalan, Tehsil Jalalabad, Distt. Fazilka(Pb)-152024

Ph: 01638-224710, 224810, Fax:01638-224610, E-mail: [gcetpb@gmail.com](mailto:gcetpb@gmail.com), Website: [www.gcetpb.com](http://www.gcetpb.com)

Ref No.: GCET/2024 OFO/21

Date-21-02-2024

### **Office Order**

Grievance and Redressal Cell reconstituted with immediate effect to solve the grievances at Ghubaya College of Engineering and Technology. The following are been appointed as the committee members for duration of 2 year:

Sr. No.	Name	Designation	Contact Details	Role
1	Mr. Victor Chhabra	Assistant Professor/ Off. Principal	7973923734	Convener
2	Mr. Puneet Sharma	Assistant Professor	9316160644	Member
3	Mr. Surjeet Singh	Assistant Professor	9914751553	Member
4	Mr. Khushwinder Singh	Assistant Professor	9877685284	Member

### **Roles & Responsibilities**

1. To redress students' grievances with a transparent impartial and fair approach.
2. To encourage the students to report their grievances without any fear of being victimized.
3. To process all the individual complaints and take immediate suitable action.
4. To maintain a harmonious educational atmosphere in the college

  
Varinder Singh  
General Secretary



## **GHUBAYA COLLEGE OF ENGINEERING & TECHNOLOGY**

(APPROVED BY AICTE, NEW DELHI & GOVT. OF PUNJAB) (AFFILIATED BY MRSPTU BATHINDA & PSBTE & IT CHANDIGARH)

Vill. Sukhera Bodla, P.O. Lamochar Kalan, Tehsil Jalalabad, Distt. Fazilka(Pb)-152024

Ph: 01638-224710, 224810, Fax:01638-224610, E-mail: [gcetpb@gmail.com](mailto:gcetpb@gmail.com), Website: [www.gcetpb.com](http://www.gcetpb.com)

Ref No.: GCET/2024 OFO/23

Date-21-02-2024

### **Office Order**

General Secretary is pleased to constitute a Committee with the following faculty members to address Gender sensitization to prevent and prohibit of sexual harassment of women employees and students and to look after readdressal of Grievances time to time in our college.

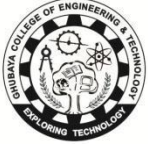
Internal Complaint Committee (ICC) is responsible for redressal of complaints made by employees and mainly ensures time bound treatment of the complaints.

Sr. No.	Name	Designation	Contact Details	Role
1	Mr. Victor Chhabra	Assistant Professor/ Off. Principal	7973923734	Convener
2	Mr. Puneet Sharma	Assistant Professor	9316160644	Member
3	Mr. Surjeet Singh	Assistant Professor	9914751553	Member
4	Mr. Khushwinder Singh	Assistant Professor	9877685284	Member

### **Roles & Responsibilities**

1. To prevent discrimination and sexual harassment against women, by promoting gender amity among students and employees.
2. To lay down procedures for the prohibition, resolution, settlement and prosecution of acts of discrimination and sexual harassment against women, by the students and the employees.
3. To deal with cases of discrimination and sexual harassment against women, in a time bound manner, aiming at ensuring support services to the victimized and termination of the harassment.
4. To recommend appropriate punitive action against the guilty party.

  
Varinder Singh  
General Secretary



## **GHUBAYA COLLEGE OF ENGINEERING & TECHNOLOGY**

(APPROVED BY AICTE, NEW DELHI & GOVT. OF PUNJAB) (AFFILIATED BY MRSPTU BATHINDA & PSBTE & IT CHANDIGARH)

Vill. Sukhera Bodla, P.O. Lamochar Kalan, Tehsil Jalalabad, Distt. Fazilka(Pb)-152024

Ph: 01638-224710, 224810, Fax:01638-224610, E-mail: [gcetpb@gmail.com](mailto:gcetpb@gmail.com), Website: [www.gcetpb.com](http://www.gcetpb.com)

---

### **DECLARATION**

I Varinder Singh General Secretary Ghubaya Education Society Govering body of Ghubaya College of Engineering and Technology declare that there were **No complaints** received regarding gender sensitization and sexual harassment of women employees and students in and out of the campus for academic session 2022-23 and 2023-24.

  
Varinder Singh  
General Secretary



## **GHUBAYA COLLEGE OF ENGINEERING & TECHNOLOGY**

(APPROVED BY AICTE, NEW DELHI & GOVT. OF PUNJAB) (AFFILIATED BY MRSPTU BATHINDA & PSBTE & IT CHANDIGARH)

Vill. Sukhera Bodla, P.O. Lamochar Kalan, Tehsil Jalalabad, Distt. Fazilka(Pb)-152024

Ph: 01638-224710, 224810, Fax:01638-224610, E-mail: [gcetpb@gmail.com](mailto:gcetpb@gmail.com), Website: [www.gcetpb.com](http://www.gcetpb.com)

Ref No.: GCET//2024/ OFO/22

Date-21-02-2024

### **Office Order**

SC/ST Committee reconstituted with immediate effect to ensure SC & ST polices are properly implemented at Ghubaya College of Engineering and Technology. The following are been appointed as the committee members for duration of 2 years:

Sr. No.	Name	Designation	Contact Details	Role
1	Mr. Victor Chhabra	Assistant Professor/ Off. Principal	7973923734	Chairman
2	Mr. Surjeet Singh	Assistant Professor	9914751553	Convener
3	Mr. Puneet Sharma	Assistant Professor	9316160644	Member
4	Mr. Khushwinder Singh	Assistant Professor	9877685284	Member
5	Sunil Singh	Student	7973167951	Member
6	Gurpreet Warval	Student	7508950566	Member

### **Roles & Responsibilities**

1. To establish all the policies related to SC & ST Cells of GCET.
2. To ensure the polices of AICTE / UGC/ state government norms.
3. Resolving all the problems related to SC & ST students and faculty members.

  
Varinder Singh  
General Secretary



## **GHUBAYA COLLEGE OF ENGINEERING & TECHNOLOGY**

(APPROVED BY AICTE, NEW DELHI & GOVT. OF PUNJAB) (AFFILIATED BY MRSPTU BATHINDA & PSBTE & IT CHANDIGARH)

Vill. Sukhera Bodla, P.O. Lamochar Kalan, Tehsil Jalalabad, Distt. Fazilka(Pb)-152024

Ph: 01638-224710, 224810, Fax:01638-224610, E-mail: [gcetpb@gmail.com](mailto:gcetpb@gmail.com), Website: [www.gcetpb.com](http://www.gcetpb.com)

Ref No.: GCET/ 2024/ OFO/24

Date-21-02-2024

### **Office Order**

Internal Quality Assurance Cell reconstituted with immediate effect towards standardization of activities and Processes and strives for continuous improvement in standards and their achievement. The following are being appointed as the committee members for duration of 2 years:

Sr. No.	Name	Designation	Contact Details	Role
1	Mr. Victor Chhabra	Assistant Professor/ Off. Principal	7973923734	Coordinator
2	Mr. Surjeet Singh	Assistant Professor	9914751553	Member
3	Mr. Puneet Sharma	Assistant Professor	9316160644	Member
4	Mr. Khushwinder Singh	Assistant Professor	9877685284	Member

### **Roles & Responsibilities**

1. It will promote measures for institutional functioning towards continuous quality enhancement through quality culture and the establishment of best practices.
2. It will help to develop a sound basis for decisions required for improving institutional functioning and the building of an organized methodology of documentation.
3. It will establish procedures and modalities to collect data and information on various aspects of institutional functioning for enabling easier and faster decision making.
4. It will seek to achieve quality improvement by focusing on human resource development through education and training, which will help people do their job better.
5. It will enhance quality awareness within the institution and establish the credibility for external accreditation.
6. It will also work towards ensuring a heightened level of clarity and focus in institutional functioning towards quality enhancement.
7. It will bring about greater coordination among various departments and activities of the institution and institutionalization of all good practices.

  
Varinder Singh  
General Secretary